

Statute of the society with the name

SLOVENIAN SOCIETY OF OPHTHALMOLOGY

in compliance with the Law on societies (Official Gazette RS 95/60) and founding contract of the umbrella organisation

Slovenian Medical Association

At a founding session which took place in Ljubljana on 12th January 1996,:

founding members

adopted the following charter - **STATUTE** - of the society known as the Slovenian Ophthalmologic Society

Chapter I

General provisions

Name

Article 1

The full name of the society shall read:

Slovensko zdravniško društvo - Združenje oftalmologov Slovenije

The abbreviated name of the society shall read:

Združenje oftalmologov Slovenije

For international cooperation, its translation into English, together with the Slovene original shall be used, so that it shall read:

Slovenian Medical Association, Slovensko zdravniško društvo

Slovenian Society of Ophthalmology

Seat

Article 2

The seat of the society shall be at the following address:

Dalmatinova 10
SI - 1000 Ljubljana
Slovenia

The operative seat of the society shall be at:

Univerzitetna očesna klinika, Klinični center
Grabloviceva 46
SI - 1000 Ljubljana
Slovenia

Organisational form

Article 3

The legal organisational form of association shall be an independent professional association of Slovenian ophthalmologists within Slovenian Medical Association.

Its members shall comprise physicians, members of the Slovenian Medical Society (hereinafter: SZD) who are also associated in the professional and independent Slovenian Society of Ophthalmology for the purpose of more in depth professional association in compliance with the aims and purposes of the Society under this statute and valid legal documents.

Founders

Article 4

The founders shall be Slovene ophthalmologists who have adopted this statute of the society at the founding session or later, with the signing of a statement of accession accepting this highest legal document.

Membership card

Article 5

The society shall also have its own membership card of a professional association.

Period of operation of the Society

Article 6

The Society shall be founded for an unspecified time.

The Society as heir to its predecessor

Article 7

The Society is the successor of the Ophthalmologic Section of the Slovenian Medical Society and thus continues the tradition of the Medical Reading Society in Ljubljana, founded 28 October 1861, which was renamed on 22 December 1862 as the Society of Physicians in Carniola, on 2 November 1918, the Slovenian Medical Society, and on 16 May 1980, at the general assembly of the Slovenian Medical Society - the Association of Medical Societies.

Purpose of founding

Article 8

General purpose

The purpose of founding the Society is the voluntary, independent, professional, esprit, non-partisan, non-profit association of physical persons, primarily ophthalmologists, who shall join together because of common interests defined in this document in compliance with the provisions of the Law on Societies and the Statute of SZD.

Professional purpose

The professional purpose of the founding shall be defined in article 20 in chapter III of this Statute.

Public interest

The Society shall operate in the public interest, as shown by appropriate decisions of the Slovenian Medical Society.

Emblem

Article 9

In addition to the emblem of SZD. the Society shall also have its own individual emblem. Thus its own emblem shall be used in addition to the common emblem in connection with business, on the seal, in connection with the total image of the Society, and on business cards of elected organs when they are appearing in connection with the business of the Society.

Chapter II

Financing of the Society

Article 10

The Society shall obtain funds for its operation:

- from a membership fee,
- from the material rights and activities of the Society,
- from compensation received for exercising public authority,
- from gifts and bequests
- from contributions of donors
- from other sources, in particular from public funds obtained through SZD.

Income above expenditure achieved shall be used exclusively for performing the activities for which the Society was founded.

The Society may perform activities against payment themselves, or, as with other of their tasks, organisationally entrust the implementation of this to established societies, (or) foundations of SZD or other subjects in accordance with the nature of the individual task.

Article 11

Funds which the Society obtains for its activities shall be collected in a special sub-account of the giro account of the Slovenian Medical Society.

The funds shall be exclusively at the disposal of the Slovenian Society of Ophthalmology in accordance with the financial plan adopted, and other valid legal acts of the Society.

Founder (regular) member, honorary member, sympathiser, supporting member and donor

Article 12

The founders shall be Slovene ophthalmologists as mentioned in Article 4.

Active and pasive right to vote is reserved for founders of Society exclusiveli.

Article 13

Guest members, honorary members and other sympathisers, in particular supporting members and donors, may take part or appear in the work of the Society in addition to regular members.

Article 14

Guest members shall be trainee in ophthalmology, trainee in other specialities, connected with ophthalmology and ophthalmologists of other countries.

Article 15

The title **honorary member** of the Society shall be the personal right of the bearer, who may use it together with the emblem of the Society in his own presentation (business cards, memoranda, envelopes), if he obtains the prior consent of the secretary to the concrete total image using the title with the emblem. Graphic documentation shall, with consent, be archived.

Article 16

The assembly of the Society may award the honorary title of **supporting member** or **donor**, to legal or physical persons, state bodies or officials, if it judges that this is justified by their contribution to the maintenance or development of the Society's activities.

This title may also be restricted by the clause for the year or period, if the contribution is of such a character. This form of title may be awarded to the same legal or physical person, body or official on more than one occasion.

The manner of obtaining the title, rights and obligations shall be defined by the rules of this Society and valid legal acts.

Article 17

The title, supporting member or donor of the Society for a year or a period is a personal right of the bearer, who may use it together with the sign of the Society in his own presentation (business cards, memoranda, envelopes), if he obtains the prior consent of the secretary to the concrete total image using the title with the emblem. Graphic documentation shall, with consent, be archived.

Attestation of contribution of support to the Society by legal or physical persons

Article 18

The bearer of these honorary titles, whose contribution may be financially evaluated and is shown in the business books, shall also be issued with an appropriate attestation for tax bodies.

The secretary shall be authorised to issue the attestation under the previous paragraph even prior to confirmation at the assembly. Insofar as the assembly

shall not confirm the decision of the secretary, the attestation shall remain valid only as accountancy evidence.

Financial business

Article 19

The financial business of the Society shall be evidenced in compliance with valid accountancy standards for the Society.

A report on the business shall be previously prepared by the cashier of the Society, and then adopted by the assembly of the Society.

The secretary general SZD shall harmonise this with the financial report SZD and recommend it for acceptance by the main council SZD.

The harmonisation shall be done on the basis of the statute and special regulations of SZD.

Chapter III

Professional aims, purposes and tasks

Article 20

The aims shall in particular be: Maintaining the role and importance of the medical profession, the role of doctors as intellectuals in Slovene and international society and thus ensuring the highest quality and ethics of providing medical services in which patients have confidence.

In order to achieve the aims cited in the first paragraph of this article, the Society shall develop in particular the following tasks in the field of its activity:

1. prepare proposals of professional medical doctrine in the field of ophthalmology prior to final harmonisation in professional sections, societies and associations of SZD, in cooperation with the Department for Ophthalmology of the Medical Faculty in Ljubljana;
2. encouraging and guiding the membership into regular professional training and (improvement of) qualifications,
3. preparing proposals of the content of post graduate education and training and regular professional training of doctors in the field of ophthalmology, in cooperation with the Medical Faculty in Ljubljana, prior to harmonisation on the level of SZD,
4. encouraging scientific research activity of its members in the context of professional sections, societies and associations of SZD,
5. concern for the planning and reconciliation of professional further training and training of members in the field of ophthalmology, especially by:

- organising or cooperating in conducting post-graduate professional training in the field of ophthalmology,
 - conducting, organising or cooperating in providing regular medical training and achieving qualifications in the field of ophthalmology,
 - cooperating in guiding and harmonising the calendar of post-graduate medical or dental training in R. Slovenia, prior to the official publication of this calendar or its parts in the official gazette of the society, Zdravniški vestnik,
 - ensuring the appropriate professional level of programmes of post-graduate training and ensuring the quality of programmes and professional control of this quality in the field of ophthalmology,
6. selecting professional, statistical and other data important for the development of ophthalmology and of interest to the membership,
 7. developing methods and forms of work in the field of ophthalmology which are of interest to the membership,
 8. cooperating in verifying the effectiveness of new medicines in the field of ophthalmology and recommending their registration,
 9. arranging and adopting proposals for obtaining licenses for its members,
 10. communicating reports for obtaining professional and honorary titles in the field of ophthalmology,
 11. cooperating in creating a healthcare network in the field of ophthalmology,
 12. care for the appropriate professional level of opticians and supervision of their work in fields which touch on ophthalmology,
 13. carrying out, supporting and enabling publishing and the issuing of professional and popular medical literature in the Slovene language and in foreign languages, in the field of ophthalmology,
 14. participating in creating a codex of the medical profession in compliance with the Codex of medical deontology and the guidelines of the World Medical Association in the field of ophthalmology,
 15. forming voluntary and independent links with suitable professional associations on the level of SZD,
 16. In compliance with the Statute of SZD, cooperating with the Chamber of Medicine of Slovenia and other chambers, state bodies and other organisations and bodies, in the field of ophthalmology,
 17. Cooperating and forming links in international organisations, such as:
 - European Society of Ophthalmology
 - International Federation of Ophthalmological Societies
 - International Council of Ophthalmology

18. In compliance with the Statute of SZD cooperating with chambers and syndicates in the field of appropriate value being assigned to the work of ophthalmologists, and suitable status,
19. Enabling the security and legal protection of its members,
20. In compliance with the Statute SZD cooperating in guiding and forming healthcare policies in R. Slovenia,
21. Actively cooperating in maintaining and developing the cultural and historical heritage of Slovene physicians,
22. looking after the cultural, esprit-de-corps, social and sporting activities of its members,
23. in compliance with activities of SZD ordered in the public interest and public authority vested in SZD, to exercise that public authority in compliance with the law and legal acts establishing that public authority,
24. in compliance with the Statute of SZD, forming links with related domestic, foreign and international organisations as founding or associated members or as observers.

Chapter IV.

Organs of the Society

Article 21

The Society shall have the following organs:

- Assembly of the Society
- President of the Society
- Board of Management
- Secretary of the Society
- Supervisory Council
- Treasurer of the Society

The Society shall cooperate in the following organs of SZD:

- Main professional council (through an elected representative)
- Professional parliament (with their own elected representatives)

The Society may put forward its own candidates also for the following organs of SZD:

- President SZD, together with vice-president
- General secretary, together with executive secretary
- Secretariat of SZD
- Supervisory council

Court of honour
Organs of the Slovenian Medical Academy

In compliance with the Statute of SZD, it may appoint representatives, visiting or observing bodies in other organisations and organs within the state or abroad.

Assembly

Article 22

The Assembly shall be the highest organ of the Society. It shall be composed of all members.

Work of the Assembly:

General Assembly:

The Assembly shall meet at least once a year. Invitations, with the proposed agenda, must be received by members at least 14 days prior to the proposed date of the session of the Assembly. Unless specifically determined, a majority of all members of the Society present shall be sufficient for the adoption of individual resolutions. The Assembly shall be quorate if at least half the members are present. If the Assembly is not quorate at the announced time, it shall be called anew. If on the recalling of the Assembly, it is not quorate at the appointed time, it shall start to work on the envisaged agenda half an hour after the time appointed on the invitation. Decisions shall be adopted by an ordinary majority of votes of members present.

Extraordinary assembly:

An extraordinary assembly shall be called when this is required for the operation of the Society. The board of management shall decide on an extraordinary assembly.

The board of management is bound to call an extraordinary assembly on the demand of at least one quarter of the members of the Society, not later than 45 days after such a demand.

An invitation with the proposed agenda, date, time and place of the meeting must be received by members at least 14 days prior to the proposed date of the meeting of the extraordinary assembly. An extraordinary assembly shall be decisive if at least half the members are present. Unless specifically determined, a majority of all members of the Society present shall be sufficient for the adoption of individual resolutions.

Corresponding assembly:

In the event of there existing cogent reasons, an assembly may also be called according to the corresponding method, if the following conditions are met:

that all members are simultaneously sent a written invitation with proposed resolutions elaborated, in relation to which they may vote only for, against or abstain.

An assembly decides at a corresponding session by absolute majority of all votes.

An assembly shall be validly called by:

the board of management or its secretary
four members of the board of management or
the president of the Society

The assembly shall elect:

President of the Society
Vice-president of the Society
Board of management
Secretary of the Society
Supervisory council
Treasurer of the Society
Candidates of the Society for bodies of SZD

The assembly shall debate and adopt:

the programme of the Society
amendments to this legal act
reports of bodies of the Society
the level of membership fee for the Society
proposals of the administrative council
the society's general short-term and long-term financial plans and internal financial obligations in compliance with the obligations of the Society and in compliance with the level of financial resources of the Society.

A report for the assembly shall be recommended for adoption in writing by the leader of the individual body or organisational working body or secretary of the board of management.

For individual tasks for which the cooperation of all members is not required, the assembly may organise a more restricted council.

The assembly may appoint a special committee or subspecialist sections/societies for operative tasks.

Board of management/administrative council

Article 23

The president of the Society shall chair the **board of management**.

It shall carry out its function in the period between two sessions of the assembly.

The board of management shall be composed of the president of the Society, vice-president of the Society, secretary of the Society, treasurer and at least three members directly elected at the assembly. At least one of the members of the board of management must be a university teacher.

The board of management shall reach valid decisions if all members have been invited to the meeting and at least half of them are present. Decisions shall be taken by ordinary majority. If the number of votes in voting is equal, the president of the Society shall have the casting vote.

Meetings of the board of management shall be called by the president of the Society. The president is bound to call a meeting of the board of management on the demand of at least one third of its members, within a time limit of 8 days after receiving such a demand.

Minutes shall be kept of decisions of the board of management, which shall be signed by the president of the society and the recorder. The minutes must be submitted for confirmation at the following meeting of the board of management.

Article 24

The president of the society shall be an honorary and representative organ of the society. He shall be elected by the assembly for a period of 4 years with the possibility of re-election. He shall be ex officio chairman of the board of management.

In the event of tied voting, his vote shall be, ex officio, casting.

A vice-president shall be elected in the same way as the president, in order to substitute for him with his agreement or in his absence.

Secretary of the Society

Article 25

The secretary shall be the organisational executive organ of the Society with the right to represent the Society legally on the basis of the statute and other legal acts applicable to the Society. He shall be elected by the assembly for a period of 4 years with the possibility of reelection.

The secretary shall be empowered to bestow specific or general authority to other persons for individual operative types of task. Insofar as the authority is for an unspecified duration, he shall inform the board of management and the supervisory board of this.

Treasurer of the society

Article 26

The treasurer shall be responsible for the financial and material business of the Society, which he shall administer in cooperation with the accounts department of SZD. The treasurer shall be empowered to sign bills. He shall be elected by the assembly for a period of 4 years with the possibility of reelection.

Supervisory council

Article 27

The supervisory council shall be composed of three members with a term of office of 4 years and the possibility of reelection. The chairman of the supervisory council shall be elected *directly* by the assembly of the Society. The supervisory council shall supervise the financial and material business by the use of appropriate certification or accountancy standards. The supervisory council shall operate by a special standing orders.

Dismissal of individual officials

Article 28

Each official of the Society shall be elected as a physical person.

An official shall be dismissed by the same organ that elected him if their are grounds for this.

Activity against the interest of the society shall be considered grounds (for dismissal).

An official may also be relieved of his function at his own request.

Court of honour

Article 29

A court of honour shall decide on all disputes arising out of relations within the society or between individual members of the society. The court of honour shall be composed of 5 persons. It shall be formed such that each party to a dispute shall appoint two members of the society as members of the court of honour. These shall elect by majority vote, a president of the court of honour from among all members of the Society. Insofar as voting is undecided, the board of management shall appoint a president of the court of honour from among the proposed candidates.

The court of honour shall reach valid decisions if all its members are present. The court of honour's decision, reached by simple majority vote, shall be final.

A party to a dispute may appeal to the assembly of the Society against a decision of the court of honour. The decision of the assembly of the Society shall be final. Members who do not recognise a decision of the assembly of the Society may be excluded from the Slovenian Ophthalmologic Society.

Chapter V

Awards of the society

Article 30

The Society shall award honorary membership of the Society and awards for successful achievement in the profession and for work within the Society. These shall normally be awarded at an assembly of the Society.

The conditions for the award of honorary membership of the Society and for obtaining awards, their purpose and other details shall be arranged by special rules in accordance with valid legal acts.

Article 31

This Statute of the Slovenian Ophthalmologic Society shall take effect on the day of its adoption .

Signatures
Prof.dr.Gorazd Kolar,
President

Ljubljana, 12 January 1996

Assist.dr.Marko Hawlina
Secretary General